

emocha Health[®]



Remote Self-Screening Service for Clark County School District Staff

Web Portal Check-In User Guide

Getting Started

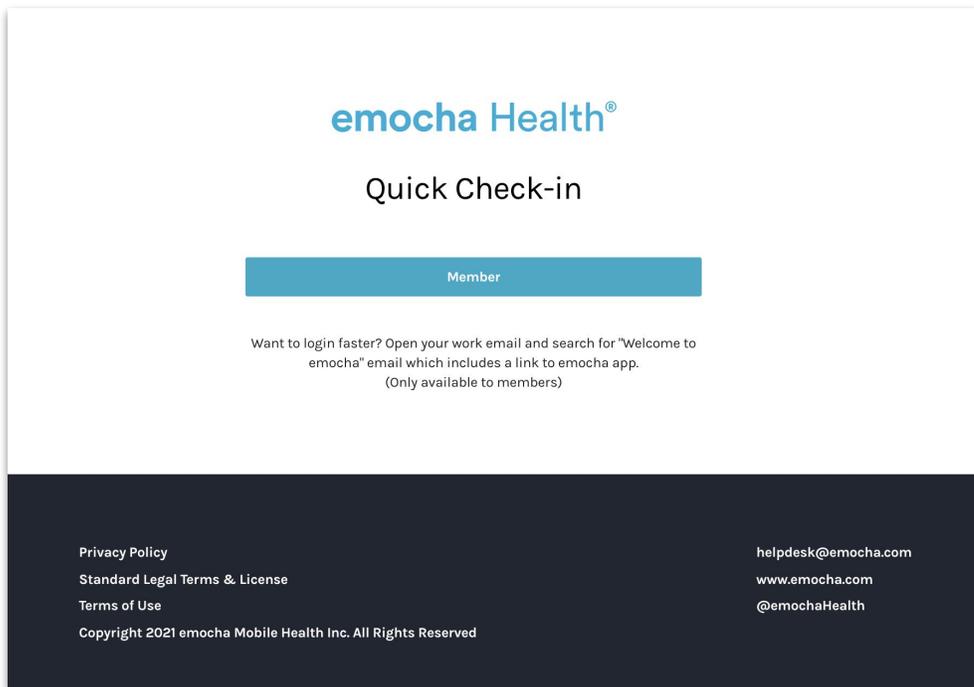
Clark County School District staff can register themselves via the web-based portal, which can be accessed either in advance of a visit, or at points of entry to a facility. This web-based check-in form is accessible on any device or desktop computer which can access the internet.

Asymptomatic Workflow

If you are not experiencing any symptoms, follow these steps:

01

To begin your check-in, click on the “Member” button.



Asymptomatic Workflow

02

Fill in your information, using your work email as the first identifier.

“Institutional Affiliation” relates to your primary work location.

The screenshot shows the 'emocha Health® Quick Check-in' interface. At the top, there is a progress bar that is partially filled. Below the header, the section is titled 'Basic Information'. It contains four input fields: 'Employee ID' with the value 'jdoel23', 'First Name' with 'Jane', 'Last Name' with 'Doe', and 'Institutional Affiliation' with a dropdown menu showing 'Site A'. A blue 'Next' button is positioned below the fields. At the bottom of the page, there is a dark footer containing the email 'helpdesk@emocha.com' and a copyright notice: 'Copyright 2020 emocha Mobile Health, Inc. All Rights Reserved.'

03

Once you reach this page, the emocha system will send you an email or text with a six-digit code. Enter the code in the blank space provided.

If you have not receive the code, click “Resend Code” to have the code resent.

Click “Next” to continue your check-in.

The screenshot shows the 'emocha Health® Quick Check-in' interface for the second step. It features a progress bar that is further filled than in the previous step. The main instruction reads 'Please enter the code sent to your email/phone.' Below this is an 'Enter Code' field with six dots for input. A 'Resend code' link is located below the input field. A blue 'Next' button is at the bottom. The footer is identical to the previous step, showing 'helpdesk@emocha.com' and the copyright notice.

Asymptomatic Workflow

04

Read the “Terms of Use” & “Privacy Policy.” Once you read and agree to the terms, check both boxes on the bottom of the page to continue the check-in.

You can also send these terms to your email.

emocha Health®

Terms of Use & Privacy Policy

In order to be eligible to use emocha, you must first read, acknowledge, and agree to our Terms of Use and Privacy Policy[00]. By creating an account and/or using the emocha platform, you are agreeing to comply with and be bound by these policies. You also acknowledge and understand that emocha will share the information you share on the App with your employer organization for purposes of maintain a safe workplace. If you do not agree with these terms, do not create an account or use our services.

Terms of Use

You should carefully read the following Terms of Use (the “Terms”) before using emocha. By using the Service (defined in the Terms of Use), you are consenting to be bound by and are becoming a party to these Terms. If you do not agree to the Terms, do not download or use the Service.

Any information that emocha collects through your use of the Service is subject to the emocha Privacy Policy, which is part of these Terms.

By continuing to use the Service, you agree as follows:

1. You are at least 18 years old or have been legally emancipated;
2. You understand and intend that this Agreement is a legally binding agreement and the equivalent of a signed, written contract;

Privacy Policy

Introduction

emocha Mobile Health Inc., a Delaware corporation (“emocha” or “Company” or “We”), respects your privacy and is committed to protecting it through our compliance with this Privacy Policy. This Policy describes how emocha treats personal information. It applies to information we collect on our Website and App where it is posted. Read this Policy to learn about what we do and your choices. We value the privacy of our users and visitors and make it a priority to protect any personally identifiable information that we collect, use, or disclose. This Privacy Policy is incorporated into and is subject to emocha’s Terms of Use. Terms not defined in this policy are defined in the Terms of Use. This Privacy Policy applies to information we collect on the Website and App.

- In e-mail, text and other electronic messages between you and the Website or App.
- Through mobile and desktop applications you download from the Website or App, which provide

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Asymptomatic Workflow

05

Use your thermometer to take your temperature reading, and input the reading in the blank space provided.

If you do not have a thermometer, you may click the “I don’t have a thermometer” button to continue your check-in.

The screenshot shows the 'emocha Health' logo at the top, followed by 'Quick Check-in' and a progress bar. The main heading is 'Temperature'. Below it is a text input field labeled 'Enter your temperature' with the value '98.6 °F'. There is a radio button option 'I don't have a thermometer'. At the bottom are 'Back' and 'Next' buttons. A dark footer contains the email 'helpdesk@emocha.com' and the copyright notice 'Copyright 2020 emocha Mobile Health Inc. All Rights Reserved'.

06

Report the absence of symptoms by clicking “None.”

The screenshot shows the 'emocha Health' logo at the top, followed by 'Quick Check-in' and a progress bar. The main heading is 'Symptoms'. Below it is the question 'Are you experiencing any of the following?'. There is a list of symptoms with checkboxes: 'None' (checked), 'Fever or chills', 'Cough', 'Shortness of breath or difficulty breathing', 'Fatigue', 'Muscle or body aches', 'Headache', 'New loss of taste or smell', 'Sore throat', 'Congestion or runny nose', 'Nausea or vomiting', and 'Diarrhea'. At the bottom are 'Back' and 'Next' buttons. A dark footer contains the email 'helpdesk@emocha.com' and the copyright notice 'Copyright 2020 emocha Mobile Health Inc. All Rights Reserved'.

Symptomatic Workflow

07

Answer the question
COVID-19 testing.

The screenshot shows the 'emocha Health® Quick Check-in' interface. At the top, there is a progress bar that is approximately 75% full. Below the progress bar, the title 'COVID-19 Test Status' is displayed. The main question is 'Have you tested positive for COVID-19 since your last check-in?'. There are two radio button options: 'Yes' (unselected) and 'No' (selected). At the bottom of the form, there are two buttons: 'Back' and 'Next'. The footer contains the email 'helpdesk@emocha.com' and the copyright notice 'Copyright 2020 emocha Mobile Health Inc. All Rights Reserved'.

08

Answer the CDC
standard question on
COVID-19 community
exposure.

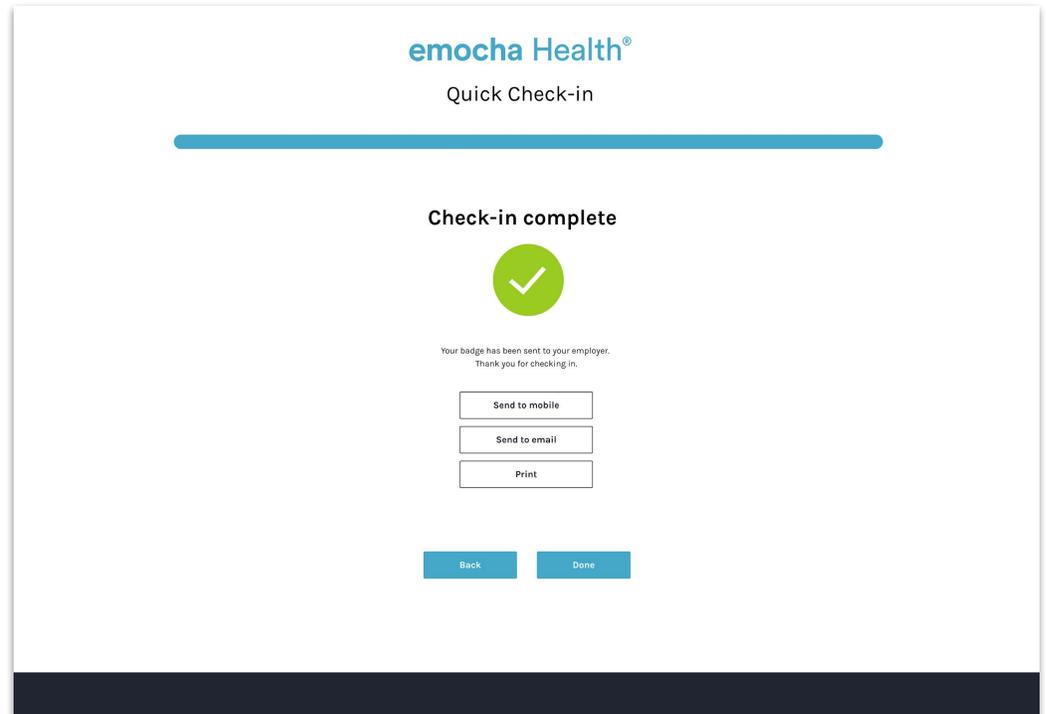
The screenshot shows the 'emocha Health® Quick Check-in' interface. At the top, there is a progress bar that is approximately 75% full. Below the progress bar, the title 'COVID-19 exposure' is displayed. The main question is 'In the past two weeks, did you care for or have close contact with someone diagnosed with COVID-19 or someone with COVID-19 symptoms?'. There are two radio button options: 'Yes' (unselected) and 'No' (selected). At the bottom of the form, there are two buttons: 'Back' and 'Next'. The footer contains the email 'helpdesk@emocha.com' and the copyright notice 'Copyright 2020 emocha Mobile Health Inc. All Rights Reserved'.

Asymptomatic Workflow

09

Once you receive your color-coded digital badge, you can:

1. Send to your mobile number
2. Send to your email address

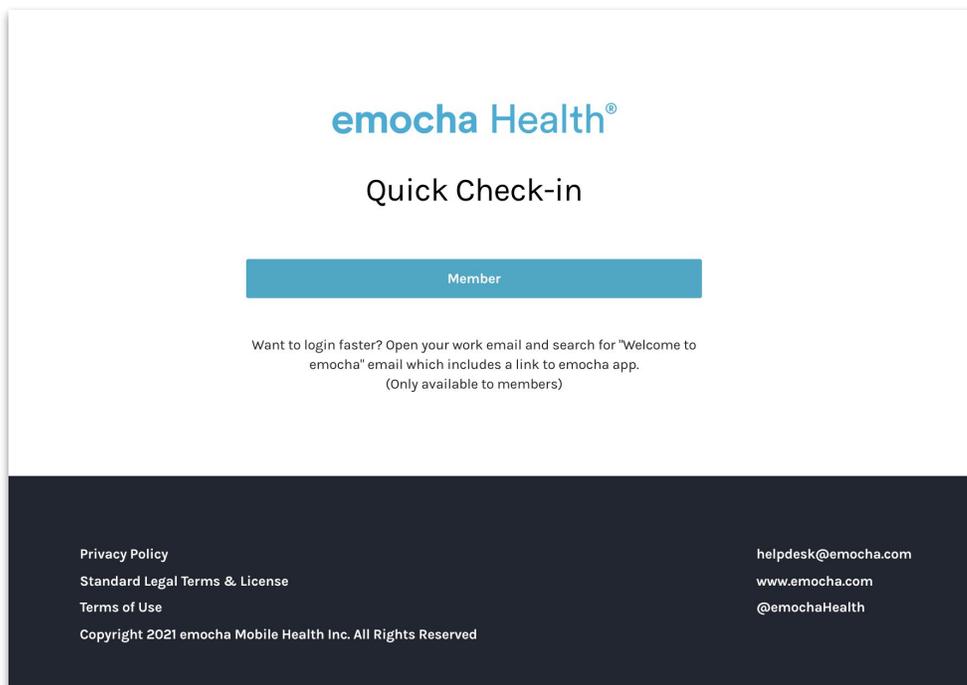


Symptomatic Workflow

If you are experiencing any symptoms, follow these steps:

01

To begin your check-in, click on the “Member” button.



Symptomatic Workflow

02

Fill in your information, using your work email as the first identifier.

“Institutional Affiliation” refers to the site of the workplace you are entering for the day.

emocha Health®
Quick Check-in

Basic Information

Employee ID
jdoe123

First Name
Jane

Last Name
Doe

Institutional Affiliation
Site A

Next

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03

Once you reach this page, the emocha system will send you an email or text with a six-digit code. Enter the code in the blank space.

If you have not received the code, click “Resend Code” to have the code resent.

Click “Next” to continue your check-in.

emocha Health®
Quick Check-in

Please enter the code sent to your email/phone.

Enter Code
● ● ● ● ● ●

Resend code

Next

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Symptomatic Workflow

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Report the presence of symptoms by selecting any symptoms you are experiencing.

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